



AGENT APPLICATION FORM

Business Name:

Business Address

Contact Name:

Telephone: Fax:

Email: Website:

If you have a business in Australia, please advise your **ABN**

Are you GST Registered? Yes No

BUSINESS BACKGROUND

Years as an education agent? *(If just starting, please give us a business plan)*

What country or countries do you recruit students from?

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Which countries do you send students to?

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Number of International Students recruited for study each year?

Number for **ELICOS**?

Which Australian ELICOS schools (or universities) do you refer students to?

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Which Australian ELICOS schools (or universities) do you represent?

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Please tell us how you would promote **IH Brisbane – ALS**

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FEES

How much is your student service fee (if any) AUD\$.....

Does this include the fee for an Australian student visa? Yes No

If NO, What is your fee for assistance in obtaining a student visa? AUD\$



WHAT SERVICES DO YOU PROVIDE TO STUDENTS?

- 1. Student Counselling Yes No
- 2. Follow-up with parents Yes No
- 3. Collecting Fees Yes No
- 4. English testing Yes No
- 5. Pre-departure briefing Yes No
- 6. Visa application Yes No
- 7. Other services Yes No (please tell us what these are)

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STAFF

Number of staff in company? Counsellors Other

Qualifications?

Has any of these staff studied or worked in Australia? Yes No

Please give us some details.

Have any of your counsellors visited Brisbane?

Is your office involved in any other business? Please give a brief description.

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REFEREES

Please nominate two (2) referees IH Brisbane - ALS can contact, including one from an Australian institution you represent.

Company Name:	Company Name:
Contact Person:	Contact Person:
Position:	Position:
Phone:	Phone:
Email:	Email:
Address:	Address:
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SIGNED: DATED:.....

**THANK YOU FOR COMPLETING OUR APPLICATION.
PLEASE FAX or SEND TO OUR ADDRESS BELOW.**

ONCE APPROVED, ALS WILL SEND YOUR COMPANY AN AGENCY AGREEMENT FOR SIGNATURE.

WE LOOK FORWARD TO WORKING WITH YOU.

The Place to Learn English